

West Pearland Republican Women

Standing Rules

- 1. Candidate Attendance at Meetings – Candidates or their representatives shall be introduced during club meetings. Any opportunity a candidate is given to speak shall be granted to all Republican candidates within that race during the Republican Primaries.**

- 2. Printed Material – The President shall approve any printed material other than candidate literature to be distributed at meetings of the organization or on behalf of the organization.**

- 3. Authorization of Expenditures – The Board of Directors may authorize up to \$100.00 in expenditures or reimbursement at any one time for standard operating functions or legitimate expenditures of the organization. Any amount exceeding \$100.00 that is not included in the member-approved budget or financial plan must be approved by a vote of the club members. The expense report submitted for expenditures must include documentation that the expenditure was approved in the budget or the date of the general meeting where the expenditure was approved.**

- 4. Representation to Conventions – Delegates and Alternate Delegates to the TFRW (State) and NFRW (National) Conventions may have their registration fees paid by the organization. Travel and other expenses are not to be reimbursed by the organization unless approved by club members. Registration fees for representation to other local, state and national functions or meetings will not be paid by the organization unless a Delegate and/or Alternate Delegate is required for voting purposes or the expense is approved by club members.**

- 5. Remembrances – The Executive Board will determine the appropriate action when needed. Sympathy and Get Well cards will be sent to members and associates by the 2nd VP/Membership Chair as requested by the Club President.**

- 6. WPRW Property – Storage of banners, flags, microphone and other items, which are the property of WPRW, shall be the duty of the President or her designee. A record of all inventory and it's location will be maintained.**

7. WPRW Mail Procedures-

- a. Emails to the membership are limited to club or Republican information and are subject to the approval by the WPRW President or the board.
- b. Email roster will not be furnished to anyone outside of WPRW by the board or by any individual club president or delegate.
- c. All email distribution shall be by blind carbon copy(bcc).
- d. Emails relative to legislative issues will not be sent except as approved by the board.

8. WPRW Website

- a. The Webmaster will post the names of the WPRW Board.
- b. The website will contain the WPRW Mission Statement, the purpose as written in the bylaws and the Republican philosophy.
- c. The Webmaster will update the website with meeting dates and events of the club as notified by the club president and/or her designee.
- d. The website may post links to other Republican clubs, ie. TFRW, NFRW, RPT and RNC. No candidate posting during the Republican Primaries.
- e. No candidate information will be on the website, with exception to the General Election. No issues will be posted on the club website.

9. WPRW e Newsletter will be published on the website and by email at least twice a month by the club President with information pertinent to WPRW Members.

10. The WPRW Facebook page will be administered by the club president and one other designated member. The page will contain positive information and events of the club, as well as accomplishments of club members. No negative posts or issues that reflect a negative image of the club or any Republican official or candidate will be tolerated. Should one appear on the Facebook page it will be deleted by the club president or other designated member allowed to post on the page. No candidate information may be posted on the club Facebook page with exception to the General election.

11. Sponsorships by the club for community events will be included in the annual budget. Sponsorships will be suggested to the WPRW Board by the Caring for America/Community Activities Chair and approved before proceeding, voting to be in person or by electronic vote. Spending for supplies for the table/booth of over \$100 shall be approved by the Board even though it is in the budget. When the

event includes seats at a table for the event the first 5 seats will be offered to the top 5 Regular Members with the most Volunteer Hours recorded by members whose primary club is WPRW. The balance of seats will be drawn for at club meetings if time allows.

12. WPRW sponsorships for Candidates and Elected Officials may be allowed during the year other than the primaries. The same rules will apply as in 13, and events will be suggested by the Campaign Activities Chair.

This should be included in the annual budget and any sponsorships will be considered as contribution in election years when WPRW contributes to our candidates.

13. New Members to WPRW should receive a welcome email within 1 week of joining from the WPRW President. They should be greeted and announced at the meeting and/or at the next meeting/mixer.

14. WPRW records of minutes and financials shall be maintained for 5 years.

Amendments – These Standing Rules may be amended by a majority vote of the active members present and voting at any regular meeting of the organization or adjourned session thereof provided notice of the proposed amendment has been given in writing to all members at least fifteen(15) days prior to the meeting.

Approved by Membership – May 2, 2024